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Overview As a current student in the schools of Construction Management and Architectural Studies at Kent State University, I am looking for an internship that will hone my skills in Construction Management and Architecture and help me gain valuable experience that will provide a strong foundation as I begin my career.

- Skills**
- Proficient in Revit
 - Proficient in AutoCAD
 - Proficient in Rhinoceros 3D
 - Proficient in Microsoft Office Suite
 - Proficient in Adobe Photoshop
 - Proficient in Primavera P6
 - Experience with Bluebeam Revu
 - OSHA 10hr. Certified
 - OSHA 30hr. Certified
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Employment **Mechanical & Plumbing Industry Council** **2019 – present**

Intern

Involved in day to day operations of both MCA and CPCA; participate in meetings to discuss the Collective bargaining agreements for the mechanical contractors of both the Cleveland area and North Central Ohio; attend safety forums/classes and union meetings; use graphic design to build a roster for all MCA of Cleveland associate members.

- Delegation of import tasks
- Mediation
- Graphic design
- Management

Brixx Ice Company, Dayton, OH

2017 - present

Cook/ Server/Kitchen Manager

Provided customer service support to restaurant patrons, managed restaurant receipts; handled money and credit card purchases; supported the restaurant owners by providing management of the kitchen staff and daily kitchen activities on an as needed basis.

- Exceptional Customer Service
- Money Management
- Flexibility
- Staff Supervision

Moraine Country Club, Kettering, OH

2015 - 2017

Busser

Worked as a busser/server for one of the Dayton areas premier private country clubs. Responsibilities included providing professional and courteous service to club members in the main dining room.

- Exceptional Customer Service
- Problem Solving

Independently worked alongside contractors on residential buildings

2015 - 2018

- Electrical
 - Plumbing
 - Landscaping
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Education **Kent State University, Kent, OH** **2016 - Present**
Major: Construction Management

Major: Architectural Studies

- Projected Graduation Date – December 2020

Sinclair Community College, Dayton, OH**2014 - 2016****Major: Architecture**

- Transferred to Kent State University – August 2016

Fairmont High School, Kettering, OH**2010 - 2014**

Student Organizations	Kent State Construction Management Student Organization	2017 - present
	Chairperson, Associated Builders and Contractors (ABC) Chair Kent State Student Chapter	2019 – 2020
Activities	Habitat for Humanity	2017 - 2018
	Relay for Life	2016, 2019
References	Furnished Upon Request	
